

INTERNAL REVENUE SERVICE
DISTRICT DIRECTOR
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: NOV 19 1990

NEW HAMPSHIRE CITIZENS ALLIANCE FOR
ACTION
4 PARK ST STE 403
CONCORD, NH 03301

Employer Identification Number:
02-0505456
DLN:
17053261702009
Contact Person:
JOHN JENNEWEIN ID# 31307
Contact Telephone Number:
(877) 829-5500
Internal Revenue Code
Section 501(c)(4)
Accounting Period Ending:
December 31
Form 990 Required:
Yes
Addendum Applies:
No

Dear Applicant:

Based on information supplied, and assuming your operations will be as stated in your application for recognition of exemption, we have determined you are exempt from Federal income tax under section 501(a) of the Internal Revenue Code as an organization described in the section indicated above.

Unless specifically excepted, you are liable for taxes under the Federal Insurance Contributions Act (social security taxes) for each employee to whom you pay \$100 or more during a calendar year. And, unless excepted, you are also liable for tax under the Federal Unemployment Tax Act for each employee to whom you pay \$50 or more during a calendar quarter if, during the current or preceding calendar year, you had one or more employees at any time in each of 20 calendar weeks or you paid wages of \$1,500 or more in any calendar quarter. If you have any questions about excise, employment, or other Federal taxes, please address them to this office.

If your sources of support, or your purposes, character, or method of operation change, please let us know so we can consider the effect of the change on your exempt status. In the case of an amendment to your organizational document or bylaws, please send us a copy of the amended document or bylaws. Also, you should inform us of all changes in your name or address.

In the heading of this letter we have indicated whether you must file Form 990, Return of Organization Exempt From Income Tax. If Yes is indicated, you are required to file Form 990 only if your gross receipts each year are normally more than \$25,000. However, if you receive a Form 990 package in the mail, please file the return even if you do not exceed the gross receipts test. If you are not required to file, simply attach the label provided, check the box in the heading to indicate that your annual gross receipts are normally \$25,000 or less, and sign the return.

If a return is required, it must be filed by the 15th day of the fifth month after the end of your annual accounting period. A penalty of \$20 a day is charged when a return is filed late, unless there is reasonable cause for the delay. However, the maximum penalty charged cannot exceed \$10,000 or 5

Letter 948 (DO/CG)

12/11/17/99

NEW HAMPSHIRE CITIZENS ALLIANCE FOR

percent of your gross receipts for the year, whichever is less. For organizations with gross receipts exceeding \$1,000,000 in any year, the penalty is \$100 per day per return, unless there is reasonable cause for the delay. The maximum penalty for an organization with gross receipts exceeding \$1,000,000 shall not exceed \$50,000. This penalty may also be charged if a return is not complete, so please be sure your return is complete before you file it.

You are not required to file Federal income tax returns unless you are subject to the tax on unrelated business income under section 511 of the Code. If you are subject to this tax, you must file an income tax return on Form 990-T, Exempt Organization Business Income Tax Return. In this letter we are not determining whether any of your present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

The law requires you to make your annual return available for public inspection without charge for three years after the due date of the return. You are also required to make available for public inspection a copy of your exemption application, any supporting documents and this exemption letter to any individual who requests such documents in person or in writing. You can charge only a reasonable fee for reproduction and actual postage costs for the copied materials. The law does not require you to provide copies of public inspection documents that are made widely available, such as by posting them on the Internet (World Wide Web). You may be liable for a penalty of \$20 a day for each day you do not make these documents available for public inspection (up to a maximum of \$10,000 in the case of an annual return).

You need an employer identification number even if you have no employees. If an employer identification number was not entered on your application, a number will be assigned to you and you will be advised of it. Please use that number on all returns : file and in all correspondence with the Internal Revenue Service.

Donors may not deduct contributions to you because you are not an organization described in section 513(c)(3) of the Code. Under section 6113, any fundraising solicitation must include an express statement (in a conspicuous and easily accessible format) that contributions or gifts to you are not deductible as contributions for Federal income tax purposes. This provision does not apply if your annual gross receipts are normally \$100,000 or less, or if your solicitations are made to no more than ten persons during a calendar year. The law provides penalties for failure to comply with this requirement, unless failure is due to reasonable cause.

If we have indicated in the heading of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

Because this letter could help resolve any questions about your exempt status, you should keep it in your permanent records.

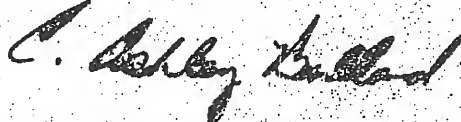
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NEW HAMPSHIRE CITIZENS ALLIANCE FOR

If you have any questions, please contact the person whose name and telephone number are shown in the heading of this letter.

Sincerely yours,

A handwritten signature in dark ink, appearing to read "C. Ashley Rutland". The signature is written in a cursive style with a large initial "C" and a long, sweeping underline.

District Director

Letter 948 (DO/CG)

0253 0002

Application for Recognition of Exemption
Under Section 501(a)

1705314001103

OMB No. 1545-0057

If exempt status is approved,
this application will be open
for public inspection.

Read the instructions for each Part carefully. A User Fee must be attached to this application.
If the required information and appropriate documents are not submitted along with Form 8718 (with payment
of the appropriate user fee), the application may be returned to the organization.

Complete the Procedural Checklist on page 6 of the instructions.

Part I. Identification of Applicant (Must be completed by all applicants; also complete appropriate schedule.)

Submit only the schedule that applies to your organization. Do not submit blank schedules.

Check the appropriate box below to indicate the section under which the organization is applying:

- a ☐ Section 501(c)(2)—Title holding corporations (Schedule A, page 7)
- b ☒ Section 501(c)(4)—Civic leagues, social welfare organizations (including certain war veterans' organizations), or local associations of employees (Schedule B, page 8)
- c ☐ Section 501(c)(5)—Labor, agricultural, or horticultural organizations (Schedule C, page 9)
- d ☐ Section 501(c)(6)—Business leagues, chambers of commerce, etc. (Schedule C, page 9)
- e ☐ Section 501(c)(7)—Social clubs (Schedule D, page 11)
- f ☐ Section 501(c)(8)—Fraternal beneficiary societies, etc., providing life, sick, accident, or other benefits to members (Schedule E, page 13)
- g ☐ Section 501(c)(9)—Voluntary employees' beneficiary associations (Parts I through IV and Schedule F, page 14)
- h ☐ Section 501(c)(10)—Domestic fraternal societies, orders, etc., not providing life, sick, accident, or other benefits (Schedule E, page 13)
- i ☐ Section 501(c)(12)—Benevolent life insurance associations, mutual ditch or irrigation companies, mutual or cooperative telephone companies, or like organizations (Schedule G, page 15)
- j ☐ Section 501(c)(13)—Cemeteries, crematoria, and like corporations (Schedule H, page 16)
- k ☐ Section 501(c)(15)—Mutual insurance companies or associations, other than life or marine (Schedule I, page 17)
- l ☐ Section 501(c)(17)—Trusts providing for the payment of supplemental unemployment compensation benefits (Parts I through IV and Schedule J, page 18)
- m ☐ Section 501(c)(19)—A post, organization, auxiliary unit, etc., of past or present members of the Armed Forces of the United States (Schedule K, page 19)
- n ☐ Section 501(c)(25)—Title holding corporations or trusts (Schedule A, page 7)

1a Full name of organization (as shown in organizing document) New Hampshire Citizens Alliance for Action		2 Employer identification number (EIN) (if none, see Specific Instructions on page 2) 02-0505456
1b c/o Name (if applicable)		3 Name and telephone number of person to be contacted if additional information is needed Sam Mekrut (603) 227-2097
1c Address (number and street) 4 Park St., Suite 403	Room/Suite	
1d City, town or post office, state, and ZIP + 4 If you have a foreign address, see Specific Instructions for Part I, page 2. Concord, NH 03301		
1e Web site address NA	4 Month the annual accounting period ends December	5 Date incorporated or formed
6 Did the organization previously apply for recognition of exemption under this Code section or under any other section of the Code? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If "Yes," attach an explanation.		
7 Has the organization filed Federal income tax returns or exempt organization information returns? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If "Yes," state the form numbers, years filed, and Internal Revenue office where filed.		

8 Check the box for the type of organization. ATTACH A CONFORMED COPY OF THE CORRESPONDING ORGANIZING DOCUMENTS TO THE APPLICATION BEFORE MAILING.

- a ☒ Corporation— Attach a copy of the Articles of Incorporation (including amendments and restatements) showing approval by the appropriate state official; also attach a copy of the bylaws.
- b ☐ Trust— Attach a copy of the Trust Indenture or Agreement, including all appropriate signatures and dates.
- c ☐ Association— Attach a copy of the Articles of Association, Constitution, or other creating document, with a declaration (see instructions) or other evidence that the organization was formed by adoption of the document by more than one person. Also include a copy of the bylaws.

If this is a corporation or an unincorporated association that has not yet adopted bylaws, check here. ☐

I declare under the penalties of perjury that I am authorized to sign this application on behalf of the above organization, and that I have examined this application, including the accompanying schedules and attachments, and to the best of my knowledge it is true, correct, and complete.

PLEASE
SIGN
HERE

Jennifer L. Frizzell (Signature) **JL Frizzell** (Type or print name and title or authority of signer) **5/5/99** (Date)

For Paperwork Reduction Act Notice, see page 5 of the instructions.

0253 0004

1705314001103

Form **8718**
(Rev. January 1998)
Department of the Treasury
Internal Revenue Service

User Fee for Exempt Organization Determination Letter Request

For IRS Use Only

Control number
Amount paid 500
User fee screener

1 Name of organization

New Hampshire Citizens Alliance for Action

2 Employer Identification Number

02 : 0505456

Caution: Do not attach Form 8718 to an application for a pension plan determination letter. Use Form 8717 instead.

3 Type of request

Fee

a ☐ Initial request for a determination letter for:

- An exempt organization that has had annual gross receipts averaging not more than \$10,000 during the preceding 4 years, or
- A new organization that anticipates gross receipts averaging not more than \$10,000 during its first 4 years ▶ \$150

Note: If you checked box 3a, you must complete the Certification below.

Certification

I certify that the annual gross receipts of _____ name of organization
have averaged (or are expected to average) not more than \$10,000 during the preceding 4 (or the first 4) years of operation.

Signature ▶

Title ▶

b ☒ Initial request for a determination letter for:

- An exempt organization that has had annual gross receipts averaging more than \$10,000 during the preceding 4 years, or
- A new organization that anticipates gross receipts averaging more than \$10,000 during its first 4 years ▶ \$500

c ☐ Group exemption letters ▶ \$500

Instructions

The law requires payment of a user fee with each application for a determination letter. The user fees are listed on line 3 above. For more information, see Rev. Proc. 98-8, 1998-1, I.R.B. 225.

Check the box on line 3 for the type of application you are submitting. If you check box 3a, you must complete and sign the certification statement that appears under line 3a.

Attach to Form 8718 a check or money order payable to the Internal Revenue Service for the full amount of the user fee. If you do not include the full amount, your application will be returned. Attach Form 8718 to your determination letter application.

Send the determination letter application and Form 8718 to:

Internal Revenue Service
P.O. Box 192
Covington, KY 41012-0192

If you are using express mail or a delivery service, send the application and Form 8718 to:

Internal Revenue Service
201 West Rivercenter Blvd.
Attn: Extracting Stop 312
Covington, KY 41011

Post Mark

Received

MAY 13 '99

MAY 17 '99

Internal Revenue Service
Covington, K.Y.

Attach Check or Money Order Here

Part II. Activities and Operational Information (Must be completed by all applicants)

- 1 Provide a detailed narrative description of all the activities of the organization—past, present, and planned. Do not merely refer to or repeat the language in the organizational document. List each activity separately in the order of importance based on the relative time and other resources devoted to the activity. Indicate the percentage of time for each activity. Each description should include, as a minimum, the following: (a) a detailed description of the activity including its purpose and how each activity furthers your exempt purpose; (b) when the activity was or will be initiated; and (c) where and by whom the activity will be conducted.

See Attachment

- 2 List the organization's present and future sources of financial support, beginning with the largest source first.

Financial support will come from other organizations tax-exempt under Sec. 501(c)(4), from individuals, and from member dues.

Form 1024

New Hampshire Citizens Alliance for Action

EIN # 02-0505456

4 Park St. Suite 403

Concord, NH 03301

Part II, Q. 1. -- Activities and Operational Information

New Hampshire Citizens Alliance for Action (NHCAA) has been organized and will be operated as a New Hampshire corporation to work directly with residents of New Hampshire to promote policies that advance the well-being of low and moderate income people in New Hampshire. NHCAA's activities will include direct advocacy for these policies and other activities on the state level that promote their advancement. NHCAA is a new organization without an existing program, but activities, and the portion of resources they will require, are likely to be:

- Advocate in public forums, including at state legislatures and in public referenda, where applicable, for the passage policies and programs that advance the well-being of low and moderate income people in New Hampshire -- 25%;
- Initiate and support public education and citizen organizing efforts for the passage of such policies, and urge citizens to directly lobby their elected officials on these and other issues - 20%
- Disseminate information on legislative and political issues, and on the records of state and federal legislators in voting on such policies, in order to increase the likelihood that these policies will be adopted -- 20%;
- Provide training, support, and technical assistance to 501(c)(3) and 501(c)(4) organizations so that more New Hampshire residents can become involved in efforts to advance these and other policies -- 15%; and
- Formulate and evaluate positions on legislative and political issues of broad public concern, in order to determine which proposals are best able to advance the social welfare of the people of New Hampshire -- 10%.
- Engage in election-related activity that is legal under state and federal laws and consistent with 501(c)(4) permitted activities, such as voter registration, voter education, and get-out-the-vote activities. NHCAA will not directly or indirectly participate in or intervene in election campaigns on behalf of or in opposition to any candidate for public office. -- 10%

NHCAA endeavors will be conducted by the organization's staff, primarily in New Hampshire.

Part II. Activities and Operational Information (continued)

3 Give the following information about the organization's governing body:

a Names, addresses, and titles of officers, directors, trustees, etc.

b Annual compensation

see attached

No director
receives
compensation

4 If the organization is the outgrowth or continuation of any form of predecessor, state the name of each predecessor, the period during which it was in existence, and the reasons for its termination. Submit copies of all papers by which any transfer of assets was effected.

NA

5 If the applicant organization is now, or plans to be, connected in any way with any other organization, describe the other organization and explain the relationship (e.g., financial support on a continuing basis; shared facilities or employees; same officers, directors, or trustees).

See Attachment

6 If the organization has capital stock issued and outstanding, state: (1) class or classes of the stock; (2) number and par value of the shares; (3) consideration for which they were issued; and (4) if any dividends have been paid or whether your organization's creating instrument authorizes dividend payments on any class of capital stock.

NA

7 State the qualifications necessary for membership in the organization; the classes of membership (with the number of members in each class); and the voting rights and privileges received. If any group or class of persons is required to join, describe the requirement and explain the relationship between those members and members who join voluntarily. Submit copies of any membership solicitation material. Attach sample copies of all types of membership certificates issued.

See Attachment

8 Explain how your organization's assets will be distributed on dissolution.

If the organization is dissolved, assets would first be used to pay debts, and then be distributed to one or more organizations exempt from tax under Secs. 501(c)(3) or 501(c)(4) of the IRC

Form 1024

New Hampshire Citizens Alliance for Action
EIN # 02-0505456
4 Park St. Suite 403
Concord, NH 03301

Part II, Q. 5 Relationship with other organizations

NHCAA may, from time to time, employ individuals as staff or on a consultant basis who are also employed by other organizations, including New Hampshire Citizens Alliance (NHCA), a 501(c)(3) organization (NHCA operates independently of NHCAA, and there is no overlap in membership between the two Boards). In such cases, NHCAA will pay its share of staff members' salary, taxes, and benefits based on the time spent on the affairs of that entity. NHCAA may also, from time to time, enter into contractual agreements with other organizations for services such as office space, administrative support, or equipment rental and leasing. Contracts would include the following sections, among others:

1. Description of Organizations and Purposes
2. Description of Services to be Performed (personnel, equipment and facilities, etc.)
3. Payment Arrangements
 - Payment of direct costs
 - Calculation of payment for salaries and benefits
 - Calculation of payment of overhead costs
 - Time of payment
4. Term and Agreement Termination
5. Modification and Changes
6. Governing Law
7. Effective Dates
8. Signatures

New Hampshire
Citizens Alliance for Action



Board of Directors 1999

Jonathan Baird

NHLA
408 Moody Building
Claremont, NH 03743
nhla@turbont.net
(h) 768-3930
(w) 542-8795
(f) 542-3826

Larry Converse, Vice President

7 Clover Ave.
Claremont, NH 03743
(h) 542-2180

Sheila Evans

PO BOX 386
Henniker, NH 03242
sevens@conknet.com
(h) 448-4415
(w) 224-9105 (Women's Lobby)
(w) 224-4394 (Family Planning Council)
(f) 224-0033

Jennifer Frizzell, President

683 State St.
Portsmouth, NH 03801
frizzell@ppnne.org
(h) 436-0711
(w) 225-2925
(f) 226-3829

Gary Gilmore, Treasurer

39 Middle Rd.
Dover, NH 03820
(h) 742-3309

Joshua Gordon

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(w) 226-4225

Harvey Keye

19 Radcliff Dr.
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Cyndy Moniz

4 Abbey Dr.
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cmoniz@tigger.plymouth.edu
(h) 783-9523
(w) 535-2538
(f) 535-2351

Form 1024

New Hampshire Citizens Alliance for Action

EIN # 02-0505456

4 Park St. Suite 403

Concord, NH 03301

Part II, Q. 7 Membership

The organization has three types of members: Board Members, who each have one vote; Supporting Members, who pay dues and each have one vote at the annual meeting in the election of Board Members; and Honorary Members, who have no voting rights. No group or class of persons is required to join; no membership solicitation materials have been prepared.

Part II. Activities and Operational Information (continued)

- 9 Has the organization made or does it plan to make any distribution of its property or surplus funds to shareholders or members? ☐ Yes ☒ No
 If "Yes," state the full details, including: (1) amounts or value; (2) source of funds or property distributed or to be distributed; and (3) basis of, and authority for, distribution or planned distribution.

- 10 Does, or will, any part of your organization's receipts represent payments for services performed or to be performed? ☒ Yes ☐ No
 If "Yes," state in detail the amount received and the character of the services performed or to be performed.

Some of NHCAA's revenue may be derived from services, such as technical assistance, support, and training activities performed under contract to 501(c)(3) and 501(c)(4) organizations.

- 11 Has the organization made, or does it plan to make, any payments to members or shareholders for services performed or to be performed? ☐ Yes ☒ No
 If "Yes," state in detail the amount paid, the character of the services, and to whom the payments have been, or will be, made.

- 12 Does the organization have any arrangement to provide insurance for members, their dependents, or others (including provisions for the payment of sick or death benefits, pensions, or annuities)? ☐ Yes ☒ No
 If "Yes," describe and explain the arrangement's eligibility rules and attach a sample copy of each plan document and each type of policy issued.

- 13 Is the organization under the supervisory jurisdiction of any public regulatory body, such as a social welfare agency, etc.? ☐ Yes ☒ No
 If "Yes," submit copies of all administrative opinions or court decisions regarding this supervision, as well as copies of applications or requests for the opinions or decisions.

- 14 Does the organization now lease or does it plan to lease any property? ☒ Yes ☐ No
 If "Yes," explain in detail, include the amount of rent, a description of the property, and any relationship between the applicant organization and the other party. Also, attach a copy of any rental or lease agreement. (If the organization is a party, as a lessor, to multiple leases of rental real property under similar lease agreements, please attach a single representative copy of the leases.)

NHCAA may rent a modest amount of space from New Hampshire Citizens Alliance in the coming year. See Part II, Q. 5.

- 15 Has the organization spent or does it plan to spend any money attempting to influence the selection, nomination, election, or appointment of any person to any Federal, state, or local public office or to an office in a political organization? ☐ Yes ☒ No
 If "Yes," explain in detail and list the amounts spent or to be spent in each case.

- 16 Does the organization publish pamphlets, brochures, newsletters, journals, or similar printed material? ☐ Yes ☒ No
 If "Yes," attach a recent copy of each.

Part III. Financial Data (Must be completed by all applicants)

Complete the financial statements for the current year and for each of the 3 years immediately before it. If in existence less than 4 years, complete the statements for each year in existence. If in existence less than 1 year, also provide proposed budgets for the 2 years following the current year.

A. Statement of Revenue and Expenses

Revenue	see note	(a) Current Tax Year		3 Prior Tax Years or Proposed Budget for Next 2 Years		(e) Total
		From To	(b)	(c)	(d)	
1		From 1/1/94 To 12/31/99	(b) 2000	(c) 2001	(d)	(e) Total
1			2,000	6,000		14,000
2			20,000	30,000	30,000	80,000
3						
4						
5						
6			100	200	200	500
7						
8			22,100	36,200	36,200	94,500
Expenses						
9			2,000	6,000	6,000	14,000
10						
11						
12						
13						
14			18,000	26,000	26,000	70,000
15						
16			2,000	4,000	4,000	10,000
17						
18						
19			22,000	36,000	36,000	94,000
20			100	200	200	500

B. Balance Sheet (at the end of the period shown)

		Current Tax Year as of 1/15/99
Assets		
1	Cash	1000
2	Accounts receivable, net	
3	Inventories	
4	Bonds and notes receivable (attach schedule)	
5	Corporate stocks (attach schedule)	
6	Mortgage loans (attach schedule)	
7	Other investments (attach schedule)	
8	Depreciable and depletable assets (attach schedule)	
9	Land	
10	Other assets (attach schedule)	
11	Total assets	1000
Liabilities		
12	Accounts payable	
13	Contributions, gifts, grants, etc., payable	
14	Mortgages and notes payable (attach schedule)	
15	Other liabilities (attach schedule)	
16	Total liabilities	
Fund Balances or Net Assets		
17	Total fund balances or net assets	
18	Total liabilities and fund balances or net assets (add line 16 and line 17)	

If there has been any substantial change in any aspect of the organization's financial activities since the end of the period shown above, check the box and attach a detailed explanation ☐

note: while NHCAA was incorporated late in 1998, there was no significant financial activity beyond incorporation

0293 0012

Organizations Described in Section 501(c)(4) (Civic leagues, social welfare organizations (including posts, councils, etc., of veterans' organizations not qualifying or applying for exemption under section 501(c)(19)) or local associations of employees.)

- 1 Has the Internal Revenue Service previously issued a ruling or determination letter recognizing the applicant organization (or any predecessor organization listed in question 4, Part II of the application) to be exempt under section 501(c)(3) and later revoked that recognition of exemption on the basis that the applicant organization (or its predecessor) was carrying on propaganda or otherwise attempting to influence legislation or on the basis that it engaged in political activity? ☐ Yes ☒ No

If "Yes," indicate the earliest tax year for which recognition of exemption under section 501(c)(3) was revoked and the IRS district office that issued the revocation.

- 2 Does the organization perform or plan to perform (for members, shareholders, or others) services, such as maintaining the common areas of a condominium; buying food or other items on a cooperative basis; or providing recreational facilities or transportation services; job placement, or other similar undertakings? ☐ Yes ☒ No

If "Yes," explain the activities in detail, including income realized and expenses incurred. Also, explain in detail the nature of the benefits to the general public from these activities. (If the answer to this question is explained in Part II of the application (pages 2, 3, and 4), enter the page and item number here.)

- 3 If the organization is claiming exemption as a homeowners' association, is access to any property or facilities it owns or maintains restricted in any way? ☐ Yes ☒ No

NA

If "Yes," explain.

- 4 If the organization is claiming exemption as a local association of employees, state the name and address of each employer whose employees are eligible for membership in the association. If employees of more than one plant or office of the same employer are eligible for membership, give the address of each plant or office.

NA



New Hampshire Citizens Alliance

RENTAL AGREEMENT

New Hampshire Citizens Alliance for Action agrees to pay New Hampshire Citizens Alliance the sum of \$200 per month for rent. Payment for the first and last month is due upon occupancy, unless waived by NHCA. Regular monthly payments are due on the first day of each month. Failure to make full monthly payments for more than two consecutive months will allow for immediate termination of this agreement at the discretion of the board of NHCA. The renter shall be responsible for any damages made to the property by the renter or its guests.

For the sum above, NHCA agrees to provide designated office space at 4 Park Street, Suite 403, Concord, NH including the use of bathroom facilities, a desk and limited filing, and all utilities other than phone service. The monthly rental payment also includes limited use of the conference room (based on availability), use of the office fax machine for up to 20 faxes per month, and use of the NHCA photocopier for up to 500 copies per month. If usage of equipment is found to exceed these agreed upon limits, the parties will review this rental agreement and negotiate an appropriate amendment.

This agreement shall become effective immediately upon signing by both parties. Either party with 30 days advance notice can cancel this agreement. It shall continue in effect until canceled by either party.

[Signature], NHCAA President
Signature of Renter

4/14/99
Date

Jennifer Frizzell
Print name

4/14/99
Date

[Signature]
Cynthia S. Mekrut, Executive Director

4/14/99
Date

NHCA agrees to waive the requirement of first and last months rent. ☒ yes ☐ no

[Signature]
Cynthia S. Mekrut, Executive Director

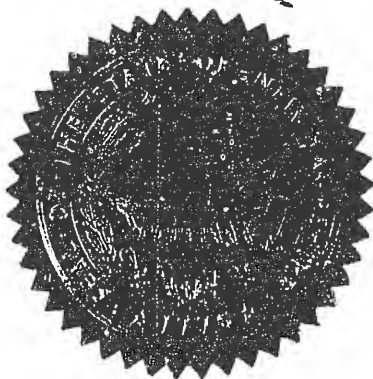
4/14/99
Date

4 Park Street, Suite 403 s Concord, NH 03301
phone: (603) 225-2097 s fax: (603) 228-3360 s email: nhca@totalnetnh.net

State of New Hampshire
Department of State

The undersigned, as Deputy Secretary of State of the State of New Hampshire,
hereby certifies that the attached Articles of Agreement of NEW HAMPSHIRE
CITIZENS ALLIANCE FOR ACTION, a New Hampshire nonprofit corporation, have
been recorded in this office.

IN TESTIMONY WHEREOF, I hereto
set my hand and cause to be affixed
the Seal of the State of New Hampshire,
this 11th day of December A.D. 1998



Robert P. Ambrose

Robert P. Ambrose
Deputy Secretary of State

020320015

FILED

DEC 11 1998

**State of New Hampshire
Articles of Agreement**

**WILLIAM W. GARDNER
NEW HAMPSHIRE
SECRETARY OF STATE**

New Hampshire Citizens Alliance for Action

THE UNDERSIGNED, BEING PERSONS OF LAWFUL AGE, ASSOCIATE
UNDER THE PROVISIONS OF THE LAWS OF NEW HAMPSHIRE
REVISED STATUTES ANNOTATED, CHAPTER 292, BY THE
FOLLOWING:

Article 1. The name of the corporation shall be New Hampshire Citizens Alliance
for Action.

Article 2. The Corporation is organized exclusively for social welfare purposes as
follows:

(a) To promote social welfare by formulating and evaluating positions
on legislative and political issues of public concern;

(b) To encourage members of the public to communicate their views to
state legislators on specific legislation affecting issues of public concern
by educational means, by promoting legislative support coalitions
among economic, social, religious, and other groups and by other
means;

(c) To gather and disseminate information on issues of public concern;

(d) To support other organizations that are organized and operated for
similar purposes;

(e) To promote, encourage, and foster any other social welfare
activities that in the opinion of the Corporation's directors supplement
or complement any social welfare issues of public concern;

(f) Notwithstanding any other provisions of this certificate, the
Corporation shall not carry on any activity not permitted to be carried
on by a corporation exempt from federal income tax under section
501(c)4 of the Code or corresponding provisions of any subsequent tax
law; in particular, the Corporation shall not operate a social club for the
benefit, pleasure or recreation of its members, or carry on business with
the general public in a manner similar to organizations that are
operated for profit, or participate or intervene, directly or indirectly, in
any political campaign on behalf of or in opposition to any candidate

for public office. The corporation may, however: poll candidates; gather information concerning candidates' or incumbents' legislative records; publish such information in balanced reports, along with discussions of the issues and statements of the Corporation's position; and conduct other such activities as permitted by law.

Article 3. (a) The Organization shall have "Corporate Members," and they shall be the only members of the organization for the purpose of all rights and responsibilities under NH RSA 292. To the extent that action by members shall be required for any statutory purpose, the Board of Directors shall be deemed to be the "Corporate Members." There shall be no discrimination in membership on the basis of age, sex, race, national origin, sexual orientation, physical or mental ability, or political or religious belief.

Article 4. In the event of the dissolution or final liquidation of corporation, after all liabilities and obligations of the Corporation have been paid, satisfied and discharged, or adequate provisions made thereof, all remaining assets and property of the Corporation shall be distributed to one or more organizations that meet the following conditions: (1) each organization shall be organized and operated exclusively for social welfare purposes similar to those of the Corporation; (2) each organization shall be exempt from federal income taxation under 501(c)4 or 501(c)3 of the United States Internal Revenue Code or the corresponding provisions of any subsequent federal tax laws.

Article 5. The Address at which the main business of this corporation is to be carried on is 4 Park St., Suite 403, Concord, New Hampshire.

Article 6. The amount of capital stock, if any, or the number of shares is none.

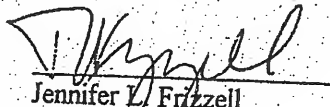
Article 7. No director or officer of the corporation shall be liable to the corporation for monetary damages for breach of fiduciary duty as a director or an officer except with respect to:


- (1) Any breach of the director's or officer's duty of loyalty to the corporation or its members;
- (2) Acts or omissions which are not in good faith or which involve intentional misconduct or a knowing violation of law;
- (3) Any transaction from which the director, officer or both derived an improper personal benefit.

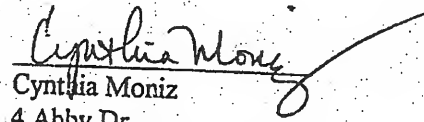
If under New Hampshire law, a voluntary corporation may exempt trustees and directors from additional liability than that set forth above, the trustees and officers of the corporation shall be so exempted.

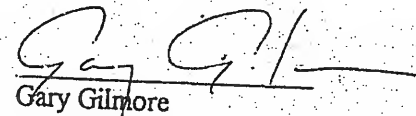
Article 8. These Articles of Agreement may be amended by majority vote of the trustees at a meeting duly called for that purpose and by recording a certified copy of such vote as specified in RSA 292:7.

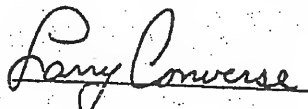
Article 9. The signatures and mailing address of each of the incorporators are set forth below:


Jennifer L. Frizzell
683 State St. #1
Portsmouth, NH 03801


Joshua L. Gordon
26 S. Main St. #175
Concord, NH 03301


Cynthia Moniz
4 Abby Dr.
Canterbury, NH 03224


Gary Gilmore
39 Middle Rd.
Dover, NH 03820


Larry Converse
7 Clover Ave
Claremont, NH 03743

315:012
December 11, 1998
City of Concord

FILED

APR 15 1999

Recording fee: \$25.00 (Note 1)
 Use black print or type.
 Leave 1" margins both sides.

Form No. NP 3
 WILLIAM M. GARDNER RSA 292:5 & 7
 NEW HAMPSHIRE
 SECRETARY OF STATE

AFFIDAVIT OF AMENDMENT
 OF

NEW HAMPSHIRE CITIZENS ALLIANCE IN ACTION
 A NEW HAMPSHIRE NONPROFIT CORPORATION

I, JENNIFER FRIZZELL, the undersigned, being the INCORPORATOR (Note 2) of the above named New Hampshire nonprofit corporation, do hereby certify that a meeting was held on 3/18, 1999, in CONCORD, N.H. (Note 3), for the purpose of amending the articles of agreement and the following amendment(s) were approved by a majority vote of the corporation:

(SEE ADDENDUM)

[If more space is needed, attach additional sheet(s).]

A true record, attest:

[Signature]
 (Signature)

Date signed 6 April, 1999

- Notes: 1. Make check payable to N.H. Secretary of State.
 2. Clerk, secretary or other officer.
 3. Town/city and state.

Mail \$25.00 STATE FEE and DUPLICATE ORIGINALS (ORIGINAL SIGNATURES ON BOTH)
 to: Secretary of State, State House, Room 204, 107 North Main Street,
 Concord, NH 03301-4989

File a copy with Clerk of the town/city of the principal place of business.

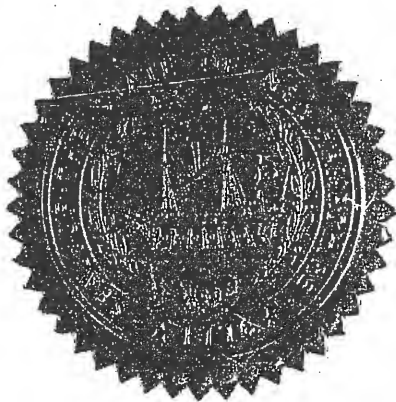
State of New Hampshire
Department of State

The undersigned, as Deputy Secretary of State of the State of New Hampshire, hereby certifies that the attached Affidavit of Amendment to the Articles of Agreement of NEW HAMPSHIRE CITIZENS ALLIANCE FOR ACTION, a New Hampshire nonprofit corporation, has been recorded in this office.

IN TESTIMONY WHEREOF, I hereto
set my hand and cause to be affixed the
Seal of the State of New Hampshire
this 14th day of April, 1999.



Robert P. Ambrose
Deputy Secretary of State



provisions made thereof, all remaining assets and property of the Corporation shall be distributed to one or more organizations that meet the following conditions: (1) each organization shall be organized and operated exclusively for social welfare purposes similar to those of the Corporation; (2) each organization shall be exempt from federal income taxation under 501(c)4 or 503(c)3 of the United States Internal Revenue Code or the corresponding provisions of any subsequent federal tax laws.

To:

No part of the net earnings of the corporation shall inure to the benefit of or be distributed to any director, employee or other individual, partnership, estate, trust or corporation having a personal or private interest in the corporation. Compensation for services actually rendered and reimbursement for expenses actually incurred in attending to the affairs of this corporation shall be limited to reasonable amounts. Upon dissolution of the corporation, its assets shall be disposed of exclusively for the purposes of the corporation or distributed to such organizations organized and operated exclusively for the promotion of social welfare or for charitable purposes which shall, at the time, qualify as exempt organizations under sections 501(c)(4) or 501(c)(3).

STATE OF NEW HAMPSHIRE

AFFIDAVIT OF AMENDMENT
OF
(Addendum)

New Hampshire Citizens Alliance for Action
A NEW HAMPSHIRE NONPROFIT CORPORATION

Article 2. (f)

From:

... ; in particular, the Corporation shall not operate a social club for the benefit, pleasure or recreation of its members, or carry on business with the general public in a manner similar to organizations that are operated for profit, or participate or intervene, directly or indirectly, in any political campaign on behalf of or in opposition to any candidate for public office. The corporation may, however: poll candidates; gather information concerning candidates' or incumbents' legislative records; publish such information in balanced reports, along with discussions of the issues and statements of the Corporation's position; and conduct other such activities as permitted by law.

To:

... The corporation shall not participate or intervene in political campaigns on behalf of or in opposition to any candidate for public office to an extent which would disqualify it for tax-exemption under IRC Sec. 501(c)(4).

Article 3.

From:

(a) The Organization shall have "Corporate Members," and they shall be the only members of the organization for the purpose of all rights and responsibilities under NH RSA 292. To the extent that action by members shall be required for any statutory purpose, the Board of Directors shall be deemed to be the "Corporate Members." There shall be no discrimination in membership on the basis of age, sex, race, national origin, sexual orientation, physical or mental ability, or political or religious belief.

To:

(a) The Organization shall have "Board Members," and they shall be the only members of the organization for the purpose of all rights and responsibilities under NH RSA 292. To the extent that action by members shall be required for any statutory purpose, the Board of Directors shall be deemed to be the "Board Members." There shall be no discrimination in membership on the basis of age, sex, race, national origin, sexual orientation, physical or mental ability, or political or religious belief.

Article 4.

From:

In the event of the dissolution or final liquidation of corporation, after all liabilities and obligations of the Corporation have been paid, satisfied and discharged, or adequate

By-Laws of New Hampshire Citizens Alliance for Action

Article I Name/Location, Purpose and Mission of the Organization

- 1.1 The name of the corporation shall be New Hampshire Citizens Alliance for Action, hereinafter referred to as the organization, the corporation or NHCAA.
- 1.2 The principal offices of this corporation shall be in the state of New Hampshire. The corporation may have other such offices, either in or without the state of New Hampshire as the Board of Directors may determine.
- 1.3 The purpose for which this corporation shall be established is: to promote social welfare by formulating and evaluating positions on legislative and political issues of public concern; to encourage members of the public to communicate their views to the legislature; to gather and disseminate information on issues of public concern; to support other organizations that are organized and operated for similar purposes, as allowed under the law; to promote, encourage and foster other social welfare activities as deemed appropriate by the board; and to conduct any other activities such as polling candidates, publishing balanced reports of legislative voting records, permissible for a corporation exempt from federal income tax under section 501(c)4 of the Internal Revenue Code of 1986, and any Amendments thereto.

Article II Organizational Membership

- 2.1 The Organization shall have three types of Membership: "Board Membership," "Supporting Membership," and "Honorary Membership." There shall be no discrimination in membership on the basis of age, sex, race, national origin, sexual orientation, physical or mental ability, or political or religious belief.
- 2.2 "Board Members" shall be entitled to one vote each and to the extent that action by members shall be required for any purpose, the Board of Directors shall be deemed to be the sole "Board Members."
- 2.3 "Supporting Members" of the corporation shall be those who subscribe to the purposes of the organization and pay dues as set by the Board of Directors. Each "Supporting Member" that is present at the annual election of annual Board of Directors shall be entitled to one vote in these elections. These "Supporting Members" shall not have any rights as "Board Members" as described in RSA 292.
- 2.4 The Board of Directors may make provision for other types of membership including but not limited to "Honorary Membership," as adopted pursuant to the bylaws. No such member shall have voting rights in the organization and are not members for the purposes of RSA 292.

2.5 Any member may resign from the organization by filing a written resignation with the Board of Directors.

2.6 Membership in this organization is not transferable.

Article III Board of Directors: Duties, Compensation, Composition and Terms of Office

3.1 Throughout these By-Laws, members of the Board of Directors of the organization, whether they be officers of the Board or not, shall be referred to as "members of the Board," "Board members," or "Directors."

3.2 Duties of the Board of Directors shall include:

- hiring, supervising, evaluating and terminating the executive director of the organization;
- ensuring sound management and the overall financial health of the organization;
- attending meetings of the Board and serving on subcommittees or task forces as necessary;
- determining policies and programs for the organization and exercising final authority therefor;
- defining the community which the organization shall serve;
- defining the organizational structure of the board and evaluating the board's effectiveness;
- being cognizant of strategies the board and staff will use in the course of carrying out the board's policies;
- positively presenting the organization and its mission to the broader community;
- and investigating and establishing connections with other organizations, alliances, and partnerships to further the goals of New Hampshire Citizens Alliance for Action.

3.3 All members of the Board of Directors are expected to: attend all regular and special meetings of the Board, unless excused by the President; serve on subcommittees or task forces as necessary; and participate in fund raising on behalf of the organization.

3.4 The Board of Directors shall within its first year establish a conflict of interest policy consistent with the provisions of RSA 7:19a, and any applicable federal tax requirements.

3.5 No Board member shall engage in a program or take actions on behalf of the organization or invoke the organization's name except as authorized to do so by the President or other officer so designated by the President.

3.6 No Board member shall receive monetary compensation for his or her services on the Board; however, the Board may allow for reimbursement of reasonable expenses incurred by Board members in fulfilling required duties.

- 3.7 Any compensation received by a Board member for contracted or other services to the organization outside the scope of their duties as Directors must be disclosed in a manner compliant with the organization's conflict of interest policy and with the laws of New Hampshire.
- 3.8 It is key to fulfilling the purpose and maintaining the focus of New Hampshire Citizens Alliance for Action that the Board of Directors represent and reflect the diversity of the state to the greatest degree possible. Consistent with the organization's mission, and to the extent possible, the Board will include Directors from rural, urban, and suburban communities from the various geographic regions. New Hampshire Citizens Alliance for Action further recognizes that community is not defined simply by geography, and efforts will be made to ensure that the Board of Directors includes voices from communities that have been excluded from or underrepresented in power and decision making in the state of New Hampshire.
- 3.9 Upon the incorporation of NH Citizens Alliance for Action, an interim board may be created consisting of the incorporators and additional Directors as required by New Hampshire law. Each Director of the interim board may serve for one year or until a permanent board is established as set forth herein. Time served on the interim board shall not constitute any portion of a term on the permanent board and shall therefore not be counted toward the time limits set forth in Section 3.9 of these by-laws.
- 3.10 The permanent Board shall consist of at least five but not more than 15 Directors elected in the manner provided for in these By-Laws. To establish the board, as near as possible 1/3 of the original Directors shall be elected to three year terms, 1/3 to two year terms, and 1/3 to one year terms. Thereafter, all Directors of the Board shall be elected to terms of three years. A Director may serve up to two consecutive terms or 7 years, whichever is larger. Having served two consecutive terms, a Director may be re-elected after a one year break from service.

Article IV. Nominations, Elections, Removal of Board Members and Officers

- 4.1 The recruitment and nomination of candidates for Directors and Officers of the Board of Directors shall be a responsibility of the Board. The Board shall also consider nominations for Directors received in writing from the "Supporting" members of the organization not less than 10 days prior to the annual meeting.
- 4.2 Should the Board decline to accept a nomination received from the members in accordance with Article IV, section 1, the candidate may be added to the ballot at the annual meeting with a majority vote of the "Board" and "Supporting" Members, provided that candidate is present at the meeting to accept his or her nomination.
- 4.3 Elections of Directors shall be held by written ballot at the annual meeting. All "Board" and "Supporting" members of the organization present at the annual meeting shall be entitled to vote in these elections. If the number of candidates does not exceed the number of

vacancies on the Board, the Board may, at its discretion, present a slate of candidates for a vote of the "Board" and "Supporting" members.

- 4.4 Officers of the Board of Directors shall be elected at the annual meeting by a majority vote of the Board of Directors. Officers shall be President, Vice-president, Secretary, and Treasurer, and other officers designated by the Board from time to time. All Officers shall serve one year terms.
- 4.5 Should any Director be absent from 1/3 or more meetings in any one year, or should he/she have three consecutive unexcused absences, the Board of Directors shall send written notice to that Director requesting affirmation of the Director's interest in continuing his/her membership on the Board. If the Board receives no reply within 30 days, the Board may act to immediately terminate that Director's membership on the Board.
- 4.6 Any Director, having demonstrated malfeasance or having otherwise willfully caused harm to the organization, may be removed from the Board by a 2/3 majority vote. Prior to a meeting at which such vote occurs, the Board shall send written notice to the Director proposed to be removed stating the nature of the Board's concern and offering an opportunity for that Director to present and be heard by the Board.
- 4.7 Any vacancy occurring before the expiration of a term of office shall be filled at any time by a majority vote of the Board of Directors. Persons chosen to fill vacancies shall serve out the unexpired term.

Article V. Duties of Officers

- 5.1 The President shall: exercise general supervision over all business affairs of the organization; preside over meetings of the Board of Directors; see that all orders and resolutions of the Board are carried into effect; and report on all matters within his/her knowledge that should be brought to the attention of the Board and Staff in the best interest of the organization.
- 5.2 The Vice-President shall succeed to the temporary duties of the President wherein the President, by reason of illness, disability, or absence is unable to act and shall exercise the powers and perform the functions that from time to time are prescribed for him/her by the President. In the event of the resignation or death of the President, the Vice-president shall assume the duties of the President, until the next meeting of the Board of Directors, at which time the vacancy shall be filled according to Article IV, Section 4 of these By-Laws.
- 5.3 The Secretary shall be responsible for producing minutes of the meetings of the Board of Directors and shall have them available to distribute to the Board and the Executive Director of NHCAA prior to the next regular meeting. He/she shall also be responsible for producing and distributing all written correspondence of the Board in a timely manner. Copies of such correspondence will be distributed to the Executive Director of NHCAA for purposes of filing. The Secretary shall perform the duties of the Vice-President in the event

that he/she cannot perform them and shall undertake other duties as assigned by the President.

- 5.4 The Treasurer shall review NHCAA's annual operating budget and annual report in conjunction with the Executive Director of the organization and make recommendation to the Board regarding their approval. The Treasurer shall consult regularly with staff to assess the fiscal health of the organization. The Treasurer shall report to the Board on the status of revenue and expenditures in relation to the approved budget at least four times each year, and at any point during the year in which finances become irregular. The Treasurer shall immediately report to the President any serious irregularities in the financial status of the organization or discrepancies in financial reports. The Treasurer shall also perform other duties as assigned by the President.

Article VI. Committees

- 6.1 Committees and task forces may be established by the President with the advice and consent of the Board of Directors as necessary to assist in the management of the affairs of the organization.

Article VII. Meetings and Quorums

- 7.1 The Board of Directors shall establish the time and place for holding regular meetings and communicate such schedule to the Directors. Written notice shall not be required for regular meetings.
- 7.2 Special meetings of the Board of Directors may be called by the President, or by 1/3 of the Directors, or by petition to the Board of Directors by not less than five percent of the organization's "Board" Members. Written notice stating the place, day, hour and purpose of such meeting shall be mailed to each Board Director not less than three days nor more than 45 days prior to the day of such meeting.
- 7.3 The presence of at least fifty percent of the seated Board members at any duly warned or regular Board meeting shall constitute a quorum.
- 7.4 An annual meeting of the organization's membership shall be held at the time and place to be determined by the Board of Directors. Each member of the organization shall be notified in writing of the time and place of the annual meeting at least 20 days in advance of the date. The purpose or purposes for which the annual meeting is to be held shall be stated in the notice.
- 7.5 In the event that a question or dispute concerning procedure arises at any meeting of the Board of Directors, Robert's Rules of Order, Newly Revised, shall be the ultimate authority.

Article VIII. Staff

- 8.1 The Executive Director is responsible for supervision of staff, under the ultimate supervision of the Board.
- 8.2 The Board shall hire, supervise, review, evaluate, and terminate the Executive Director of the organization.
- 8.3 The Executive Director shall work under the direction of the Board of Directors. The Executive Director shall oversee the hiring, training, and termination of all staff under the terms of personnel policy and shall have responsibility for seeing that the staff carries out its responsibilities in accordance with the policies and directives of the Board of Directors.
- 8.4 No member of the Staff, including the executive director, shall have voting privileges on the Board of Directors or as a member of the organization.

Article IX. Indemnification

- 9.1 Each member of the Board of Directors and Executive Director or his/her designee, of the organization now or hereafter serving as such, shall be indemnified by the organization against any and all claims and liabilities to which he/she has or shall become subject by reason of serving or having served as such before board member, or paid employee, by reason of any action to have been taken, omitted, or neglected by him/her as a member of the Board of Directors or paid employee; provided, however that no such person shall be indemnified against any expense incurred in connection with any claim or liability arising out of his or her own willful misconduct or gross negligence.

Article X. Fiscal Year

- 10.1 The fiscal year of the organization shall be the same as the calendar year.

Article XI. Amendment of By-Laws

- 11.1 These By-Laws may be altered, amended, or repealed, and new By-Laws may be adopted by a majority of the Board of Directors present at any meeting, provided written notice is made in accordance with these By-Laws and includes a description of the proposed alteration, amendment, or adoption of new by-laws.

Article XII. Dissolution

- 12.1 In the event of the dissolution or final liquidation of corporation none of the property of the Corporation nor any of the proceeds thereof shall be distributed to or divided among the Directors or officers of the Corporation or inure to the benefit of any individual.
- 12.2 Upon dissolution, after all liabilities and obligations of the Corporation have been paid, satisfied and discharged, or adequate provisions made thereof, all remaining assets and property of the Corporation shall, by a majority vote of the Board "Corporate Members",

be distributed to one or more organizations that is/are: organized and operated exclusively for social welfare purposes similar to those of the Corporation; and exempt from federal income taxation under 501(c)4 or 501(c)3 of the United States Internal Revenue Code or the corresponding provisions of any subsequent federal tax laws.

Internal Revenue Service
District Director

Date: July 8, 1999

New Hampshire Citizens Alliance For
Action
4 Park St Ste 403
Concord, NH 03301

Department of the Treasury
P.O. Box 2508 - Room 4508
Cincinnati, Ohio 45201

Employer Identification Number:
02-0505456

Person to Contact - ID#:
Mr. J. Jennewein ID# 31-07208

Contact Telephone Numbers:

513-684-3863 Phone

513-684-6939 FAX

Response Due Date:

July 29, 1999

Dear Sir or Madam:

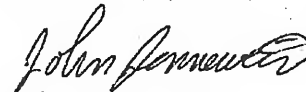
Before we can recognize your organization as being exempt from Federal income tax, we must have enough information to show that you have met all legal requirements. You did not include the information to make that determination on your Form 1024, Application for Recognition of Exemption Under Section 501(a) or for Determination Under Section 120.

To help us determine whether your organization is exempt from Federal income tax, please send us the requested information by the above date. We can then complete our review of your application.

If we do not hear from you within that time, we will assume you do not want us to consider the matter further and will close your case. As a result, the Internal Revenue Service will treat your organization as a taxable entity. If we receive the information after the response due date, we may ask you to send us a new Form 1024.

If you have any questions, please contact the person whose name and telephone number are shown in the heading of this letter.

Sincerely yours,



John Jennewein
Exempt Organizations Specialist

Enclosure

Letter 1313 (DO)

0253 0030

Page 2
New Hampshire Citizens Alliance For Action
02-0505456

Note: Your response to this letter must be submitted over the signature of an authorized person or of an officer whose name is listed on page 3 of the application. If we do not receive your complete response by the due date, we will close your case temporarily. If you submit your response within 90 days after your case has been closed, we will re-open it for processing and you will neither have to file a new application nor lose your user fee.

PLEASE ATTACH A COPY OF THIS LETTER TO ALL CORRESPONDENCE.

Additional Information Requested:

1. Please complete the enclosed page 3 items 3a & 3b.
2. Will anyone on your board of directors receive compensation for being employee of your organization? If yes, please describe their duties, how much they will receive and how the amount was determined.
3. Please provide a copy of the lease or rental agreement with New Hampshire Citizens Alliance.
4. Since you are a corporation, you must submit a complete copy of your Articles of Incorporation and any amendments thereto that show evidence that they have been filed with and approved by the State in which you are incorporated. The Affidavit of Amendment was filed with the Secretary of State on April 15, 1999. We need a copy of the Articles of Agreement that shows the date it was filed with the Secretary of State.
5. Submit a copy of your by-laws.

NOTE: If your organization does not have by-laws, submit a statement to that effect signed by one of your principal officers.

PLEASE DIRECT ALL CORRESPONDENCE REGARDING YOUR CASE TO:

US Mail:

Internal Revenue Service
EP/EO Division
P. O. Box 2508
Cincinnati, OH 45201
ATT: John Jennewein
Room 4508

Federal Express:

Internal Revenue Service
EP/EO Division
550 Main St, Federal Bldg.
Cincinnati, OH 45202
ATT: John Jennewein
Room 4508

New Hampshire
Citizens Alliance for Action



INTERNAL REVENUE SERVICE
CINCINNATI, OH 45201

AUG 03 1999

R
EP/EO DIVISION


July 29, 1999

Department of the Treasury
PO BOX 2508 room 4508
Cincinnati, OH 45201

Dear Sir or Madam,

Enclosed please find the additional information requested as per your July 8 letter. If you should require any additional information please feel free to contact me or NHCAA executive director Cynthia "Sam" Mekrut.

Sincerely,


Jennifer Frizzell
NHCAA, President

Internal Revenue Service
District Director

Date: August 5, 1999

New Hampshire Citizens Alliance For
Action
4 Park St Ste 403
Concord, NH 03301

Department of the Treasury
P.O. Box 2508 - Room 4508
Cincinnati, Ohio 45201

Employer Identification Number:

02-0505456

Person to Contact - ID#:

Mr. J. Jennewein ID# 31-07208

Contact Telephone Numbers:

513-684-3863 Phone

513-684-6939 FAX

Response Due Date:

August 17, 1999

Dear Sir or Madam:

Thank you for the information recently submitted regarding your application for exemption. Unfortunately, we need more information before we can complete our consideration of your application.

Please furnish the information requested on the enclosure by the response due date shown above. If you do not provide the requested information in a timely manner, we will consider that you have not taken all reasonable steps to secure the determination you requested and we will close your case.

Please return the copy of our letter along with your response. It will help us to identify your file.

If you have any questions concerning this matter, or you cannot meet the response due date, please contact the person whose name and telephone number are shown in the heading of this letter.

Thank you for your cooperation.

Sincerely yours,



John Jennewein
Exempt Organizations Specialist

Enclosure

New Hampshire Citizens Alliance For Action
02-0505456

Note: Your response to this letter must be submitted over the signature of an authorized person or of an officer whose name is listed on page 3 of the application. If we do not receive your complete response by the due date, we will close your case temporarily. If you submit your response within 90 days after your case has been closed, we will re-open it for processing and you will neither have to file a new application nor lose your user fee.

PLEASE ATTACH A COPY OF THIS LETTER TO ALL CORRESPONDENCE.

Additional Information Requested:

1. Please provide the list of officers, directors, trustees, etc.
2. You provide a copy of your Affidavit of Amendment filed with the Secretary of State. Please provide a copy Articles of Agreement filed with the Secretary of State. Please see enclosed.

PLEASE DIRECT ALL CORRESPONDENCE REGARDING YOUR CASE TO:

US Mail:

Internal Revenue Service
EP/EO Division
P. O. Box 2508
Cincinnati, OH 45201
ATT: John Jennewein
Room 4508

Federal Express:

Internal Revenue Service
EP/EO Division
550 Main St, Federal Bldg.
Cincinnati, OH 45202
ATT: John Jennewein
Room 4508

INTERNAL REVENUE SERVICE
DISTRICT DIRECTOR
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: SEP 09 1999

NEW HAMPSHIRE CITIZENS ALLIANCE FOR
ACTION
4 PARK ST STE 403
CONCORD, NH 03301

Employer Identification Number:
02-0505456
DLN:
17053140011039
Contact Person:
JOHN JENNEWEIN ID# 31307
Contact Telephone Number:
(877) 829-5500
Our Letter Dated:
August 5, 1999
Form:
1120
Tax Years:
All Years
90-Day User Fee Response Date:

Dear Applicant:

DEC 09 1999

On the above date we wrote you about your Form 1024, Application for Recognition of Exemption Under Section 501(a) or for Determination Under Section 120. In that letter we asked you to send us additional information to show that you have met all legal requirements.

To date we have not received the information necessary to make a determination of your tax-exempt status. We therefore cannot process your application and have closed your case.

User fees are not refundable for requests that are closed because information necessary to make a determination is not received. However, if you send us a new Form 1024 within 90 days from the date of this letter, no additional amount is due. If you send a new Form 1024 more than 90 days after the date of this letter, another user fee payment is required.

If you do send us a new Form 1024, PLEASE ATTACH A COPY OF THIS LETTER and be sure your application includes the information we requested in our earlier letter referred to above.

You are required to file Federal income tax returns on the form and for the years shown above. File these returns with your key District Director for exempt organization matters within 60 days from the date of this letter, unless a request for an extension of time is granted. File returns for later tax years with the appropriate service center indicated in the instructions for those returns.

If you have any questions about this matter, please write to the person whose name is shown at the top of this letter, or you may call that person at the telephone number shown. If you write to us, please provide your telephone number and the most convenient time for us to call in case we need more information.

Letter 1315 (DO/CG)

92 09/01/99

-2-

NEW HAMPSHIRE CITIZENS ALLIANCE FOR

Thank you for your cooperation.

Sincerely yours,

C. Ashley Bullard
District Director

Enclosures:
Application Form/Attachments

Letter 1315 (DO/CG)

New Hampshire
Citizens Alliance for Action



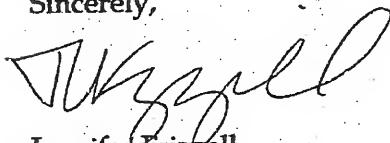
August 25, 1999

Internal Revenue Service
Attn: J. Jennewein ID # 31-07208
Dept. of Treasury
PO Box 2508 -Room 4508
Cincinnati, OH 45201

Dear Mr. Jennewein,

Please find the additional material you requested enclosed. If you have any questions please feel free to contact NHCAA's Executive Director Cynthia "Sam" Mekrut or me.

Sincerely,


Jennifer Frizzell
President

Internal
Revenue Service
Cincinnati, OH

SEP 07 1999

Received
EP/EO DIV

Internal Revenue Service
District Director

Date: October 18, 1999

New Hampshire Citizens Alliance For
Action
4 Park ST Ste 403
Concord, NH 03301

Department of the Treasury
P.O. Box 2508 - Room 4508
Cincinnati, Ohio 45201

Employer Identification Number:

02-0505456

Person to Contact - ID#:

Mr. J. Jennewein ID# 31-07208

Contact Telephone Numbers:

513-263-3654 Phone

513-263-3662 FAX

Response Due Date:

November 8, 1999

Dear Sir or Madam:

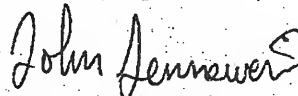
Before we can recognize your organization as being exempt from Federal income tax, we must have enough information to show that you have met all legal requirements. You did not include the information to make that determination on your Form 1024, Application for Recognition of Exemption Under Section 501(a) or for Determination Under Section 120.

To help us determine whether your organization is exempt from Federal income tax, please send us the requested information by the above date. We can then complete our review of your application.

If we do not hear from you within that time, we will assume you do not want us to consider the matter further and will close your case. As a result, the Internal Revenue Service will treat your organization as a taxable entity. If we receive the information after the response due date, we may ask you to send us a new Form 1024.

If you have any questions, please contact the person whose name and telephone number are shown in the heading of this letter.

Sincerely yours,



John Jennewein
Exempt Organizations Specialist

Enclosure

Letter 1313 (DO)

New Hampshire Citizens Alliance For
Action

Note: Your response to this letter must be submitted over the signature of an authorized person or of an officer whose name is listed on page 3 of the application. If we do not receive your complete response by the due date, we will close your case temporarily. If you submit your response within 90 days after your case has been closed, we will re-open it for processing and you will neither have to file a new application nor lose your user fee.

PLEASE ATTACH A COPY OF THIS LETTER TO ALL CORRESPONDENCE.

Additional Information Requested:

1. Please refer to my original letter dated August 5, 1999 regarding item 2. You need to provide a copy of the Articles of Incorporation that have been filed with and approved by the appropriate state agency.

PLEASE DIRECT ALL CORRESPONDENCE REGARDING YOUR CASE TO:

US Mail:

Internal Revenue Service
EP/EO Division
P. O. Box 2508
Cincinnati, OH 45201
ATT: John Jennewein
Room 4508

Federal Express:

Internal Revenue Service
EP/EO Division
550 Main St, Federal Bldg.
Cincinnati, OH 45202
ATT: John Jennewein
Room 4508

New Hampshire
Citizens Alliance for Action



Mr. John Jennewein
ID # 31-07208
Exempt Organizations Specialist
Internal Revenue Service
PO Box 2508
Cincinnati, OH 45201-3222

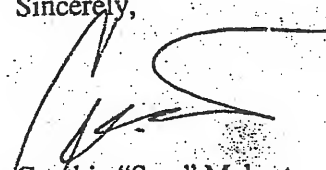
Dear Mr. Jennewein,

In response to your letter of October 18, 1999, enclosed are:

1. A list of the members of the Board of Directors of NH Citizens Alliance for Action.
- 2 (a). Copies of the original Articles of Agreement filed on December 11, 1998, and the Seal of the State of New Hampshire of the same date.
- 2 (b). Copies of the Affidavit of Amendment to the Articles of Agreement filed on April 14, 1999 and the Seal of the State of New Hampshire of the same date, along with the amended Articles of Agreement.

We hope that the enclosed documents provide the information you require and will enable you to complete your review of our application.

Sincerely,



Cynthia "Sam" Mekrut
Executive Director

Internal
Revenue Service
Cincinnati, OH

NOV 08 1999

Received
EP/EO DIV